

ADVOCATE'S LETTERHEAD

Adv. [Full Name] | Enrolment No.: [Bar Council No.] | [Office Address] | [Phone] | [Email]

Date: [DD/MM/YYYY]

To,
[Full Name of Person / Company]
[Complete Postal Address with PIN Code]

Subject: Legal Notice for Defamation under Section 356 of the Bharatiya Nyaya Sanhita, 2023

Sir/Madam,

Under instructions from and on behalf of my client, [Client Full Name], [designation / occupation], residing at [Client Address], I hereby serve upon you the following legal notice:

- FACTS:** That on or around [Date], you [published / made / circulated] [specific act — a social media post / an article / a statement in public] containing the following false and defamatory statement: "[Exact quote of the statement]".
- That the said statement was made to / was accessible to third parties, namely [describe the audience or platform], and is entirely false and without any factual basis.
- That as a direct result, my client has suffered serious harm to [his/her/its] reputation and standing, including [specific examples — loss of clients / professional opportunities].
- LEGAL BASIS:** That the said publication constitutes defamation punishable under Section 356 of the Bharatiya Nyaya Sanhita, 2023, and also gives rise to a civil claim for damages.
- DEMAND:** You are hereby called upon, within 15 (fifteen) days of receipt of this notice, to:
(a) remove the said content from all platforms; (b) issue an unconditional written apology in the same medium; and (c) pay damages of ₹[Amount] to my client.
- CONSEQUENCE:** Failure to comply will compel my client to file a criminal complaint under Section 356 of the Bharatiya Nyaya Sanhita, 2023 and a civil suit for damages against you, at your risk and cost, without further notice.

A copy of this notice has been retained in my office for record and further action.

Yours faithfully,

[Advocate's Signature]
[Advocate's Name & Seal]
Counsel for [Client Full Name]

Enclosures:

- Screenshots / copies of the defamatory content with dates and links

